



**CENTRAL SANSKRIT UNIVERSITY**  
**NASHIK CAMPUS**  
**NASHIK MAHARASHTRA -422003**  
**UNDER MINISTRY OF EDUCATION, GOVT. OF INDIA**



Dt:22.08.2025

**CORRIGENDUM**  
**WALK-IN-INTERVIEW FOR ENGAGEMENT OF CONSULTANT**  
**(FINANCE & ACCOUNTS) PURELY ON CONTRACT BASIS**

Applications are invited from the retired eligible candidates having required qualifications & experience from Central/State Government Universities/institutions or retired as Sr. AO/AO from Indian Audit & Accounts Departments, Govt. of India or equivalent as under:

Sl. No.	Name Of the Post	Qualification	Nature of Duties
1.	<p>Consultant (Finance &amp; Accounts) One Position</p> <p>On Contract basis for a period of 11 (eleven) months.</p> <p><b><u>Remuneration</u></b></p> <p>Rs.50,000/-per month fixed,</p>	<p><b><u>Qualification: -</u></b></p> <p>1. Bachelor's Degree in Accounting with second division or above</p> <p><b><u>Experience: -</u></b></p> <p>1. Hands on experience of operating tally accounting software.</p> <p>2. Good knowledge of basics of accounting, TDS &amp; bank operations,</p> <p>3. Minimum five years' experience of accounting job.</p> <p><b><u>Desirable</u></b></p> <p>1. Basic knowledge of GFR, GEM, TA/DA rules etc.</p> <p>2. Post Graduate of Commerce.</p>	<ul style="list-style-type: none"> <li>• Review the accounting procedures and recommend improvements.</li> <li>• Develop and submit annual budget plan and finance plan to senior management for approvals.</li> <li>• Monitor and manage all expense within the allotted budget.</li> <li>• Prepare and submit monthly financial report and expense report to management.</li> <li>• Perform financial analysis to support institution development planning.</li> <li>• Create and maintain financial models to achieve set goals.</li> <li>• Guide and motivate university team to enhance productivity and revenue.</li> <li>• Any other work pertaining to financial matters.</li> </ul>

- Interested candidates may attend Walk in Interview with their "Curriculum Vitae" and facsimile of requisite certificates of qualification and experience along with original certificates for verification.
- Walk in Interview will be conducted on 03/09/2025 at 10.00 AM at the premises of Central Sanskrit University, Nashik Campus, Nashik, Maharashtra. Candidates are advised to attend for the walk-in-interview one hour before the scheduled time.
- No other compensation apart from consolidated remuneration will be admissible, even if attend office on holidays and work beyond normal office hours.
- The engagement on above positions, are purely on temporary and contractual basis for a fixed period.

- The University/Campus reserves the right to terminate this engagement at any time even before the stipulated time, without assigning any reasons.
- The University/Campus reserves the right either to make engagement as per advertisement or not.
- If there exists any controversy in selection process or any dissatisfaction of the candidate there for, the decision of Director/Chairman shall be final.
- No TA will be paid to any candidate for attending the Interview.

DIRECTOR