Central Sanskrit University,
Nashik Campus
Nashik Maharashtra

Utkarsh Mahotsav

Inviting Tenders for food and Catering

Tender for Food Catering Services

Central Sanskrit University, Nashik having campus in the premises of Takekar Shiksha Sankul, Near Bafana Ware House, Siddha Pimpri, Nashik invites tenders for **"Utkarsh Mahotsav"** for providing food catering services for a period of three days from 08.06.2025 to 10.06.2025 at three locations (Details giving below). The number of persons can be increased/decreased during the period. The tender will be taken either from a single party or separate parties for the three locations.

1. **Eligibility Criteria & Document submission:** The following are the minimum eligibility criteria for the caterer to participate in the tender for providing ("Central Sanskrit University, Nashik Campus") for foods arrangements.
   - The registration of catering services under the relevant statutory /Act, either as a sole proprietor or a registered firm or a company to run food catering services.
   - Should be free from all encumbrances, liabilities, disputes and litigations with respect to its ownership and shall have all required approvals/permissions from the competent authorities to participate in the bidding process.
   - Having Valid Food license.
   - Having Firm registration certificate.
   - Having GST Registration Certificate.
   - Having PAN.
   - Should have experience of serving meals to any educational institute / government offices / corporate / any PSU bodies for not less than 500 persons with minimum two years of previous experience and Experience certificate should be submitted.
   - A declaration to the effect that the Caterer has not been blacklisted by any of the organization at any point of time and no criminal/civil case is pending against the said Caterer.

2. **Kitchen equipment/utensils**: Arranging kitchen equipment and utensils for cooking food in the campus is the responsibility of the engaged caterer (bidder) only, and no extra amount will be paid by this Council.

3. Other Requirements:

a. **Menu**: Day wise sample menu & time schedule is attached below.

b. **Food Serving Locations**:

c. Central Sanskrit University Nashik Campus, Takekar Shiksha Sankul, Garware Stop, Near Bafna Warehouse, Syed Pimpri - 4220003. (Ref. Annexure I.)

d. Yashwantrao Chavan Maharashtra Open University, Dnyangangotri Near Gangapur Dam, Govardhan, Nashik, Maharashtra 422222. (Ref. Annexure II.)

e. The Secretary, G.E. Society, Gurudakshina Auditorium, Palash Hall and Sharman Hall, Nashik-422222, M.H. (Ref. Annexure III.)

4. The food should be cooked in the kitchen of the Hall in which the program is scheduled to be held.
5. **Manpower Deployment:** The Caterer is required to deploy adequate persons with proper uniform for serving the food and for cleaning (removing the plates, used tumblers, cleaning the tables etc., used Crockery etc.) at all timings when the food is served. The basic cleaning should be taken care by the Caterer only.
6. **Sanitation Items**: 1. The Caterer should provide all the Furniture Including Tables, Chairs, Buffet system, Round dining tables etc. The Caterer should provide the sanitation items like soap oil / hand wash liquids for washing the hands & tissue papers where the food is served. Replenishing of the items is the responsibility of the Caterer only.
7. **Cutlery / Crockery for serving food**: The Caterer should provide proper and required number of Cutlery/Crockery items like Glasses,

serving bowls, plates etc., for serving the food. Replenishing of the items due to breakage/damage is the responsibility of the Caterer only.

8. **Dustbins with Garbage covers**: The Caterer should provide required dustbins and garbage covers at all the locations at food serving area and the disposal of garbage is the responsibility of the Caterer only.
9. **Other Terms and Conditions:**
   i) Central Sanskrit University, Nashik campus reserves the right to accept or reject any or all the tenders or cancel this process at any time without assigning any reason whatsoever. The bidders, who do not meet the eligibility criteria; or do not submit all the necessary documents in support of the eligibility criteria; or do not submit documents that are complete and valid - shall be disqualified and they would not be invited for participating in Technical bidding.
   ii) The bidder is expected to read all instructions, terms and conditions in the tender document. Failure to furnish all information required or to submit a bid not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in the rejection of the bid. Incomplete bids, bids received late, bids not conforming to the specifications and instructions contained herein, will be rejected summarily.

10. **Statutory Requirements/Penalty clause:**
   i. The vendor shall not sublet, transfer or assign the contract or any part thereof without the prior written approval of CSU Nashik campus. The Contract / Agreement are Non-Transferable.
   ii. The vendor shall comply with all the terms and conditions and ensure supply of the prescribed quantity and quality of food items during the service timings and in the event of any failure or breach of any of the conditions by the Service Provider and

in case of deterioration in the quality of the food items or reduction in the quantity, violation of menu thereof, CSU shall be at liberty to levy penalty of per instance or the total food cost of that meal, as deemed appropriate, in case of hygiene Issues like worms / insects or any other harmful particles found in food served.

11. **Bill Payments**:
    i. The Caterer is required to maintain all records with regard to the supply of food and should get it verified by CSU, representative on regular basis.
    ii. Payments shall be made after completion of the services for the prescribed period after receiving the bills/invoices with all supporting documents from the caterer. TDS and other taxes will be applicable as per government rules.
    iii. The caterer shall not be entitled to any increase on the quoted rates or any other rights or claim whatsoever by reason of any representation, explanation or statement or alleged representation, promise or guarantee given or alleged to have been given to him by any person.
12. **Advance**: Central Sanskrit University, Nashik will not pay any advance to the food catering contractor.

13. Interested party may E-mail quotation within 7 days from the date of publication of this tender to:
director-mumbai@csu.co.in

PROFORMA OF TECHNICAL BID.

1.	Name of Tendering Company/ Firm/Agency	
2.	Name of Owner/Partners/Directors	
3.	Full Particulars of Office Address:	
	Contact No.	
	Email ID	
4.	Registration Details: PAN/ GIR NO: GST Registration No:	
5.	Annual Turnover of the firm for last two years	
6.	Work Experience certificate along with list of Clientele where Catering services have been/ are being provided	

Signature of Owner/ Managing Partner/ Director of firm

Name:_____
Firm's seal_____
Address & Phone No._____

UNDERTAKING

I,..... R/O .....
..... hereby solemnly agree to abide rates enumerated above.

Any break of the Clause/ Clauses will render my contract null and void.

I have understood completely about this tender document and the terms and conditions therein. I agree to sell the eatables/ Buffet/ Breakfast/ Lunch/ Dinner on the rates mentioned in the Financial Bid. I have also understood that I have to maintain high standard, quality and hygiene of all the eatables as mentioned in the rate list of items with the tender.

Dated:_____

Signature of the Contractor

Name of the Contractor_____

Witness No. 1
(Name and Full Address)

Witness No. 2
(Name and Full Address)

(Full signature of the Tenderer with seal of the Agency)

- Authorization of the Signatory to be attached.

Annex I

FINANCIAL BID

दि. 23/05/2025

उत्कर्षमहोत्सव 2025 -26

स्थान केन्द्रीय संस्कृत विश्वविद्यालय **नासिक परिसर** टाकेकर शिक्षा संकूल, गरवारे स्टॉप, बाफना वेअर हाउस के समीप, सय्यद पिंपरी नासिक 422003			
सङ्ख्या 250			
दिनांक	समय	पदार्थ	कीमत
08.06.2025	07.30-08.30 रात्री भोजन	दाल, स्टीम चावल, तवा रोटी, पालक सब्जी, आचार, सलाद, पापड, मोतीचूर, दही	
09.06.2025	8.00-09.00 प्रातः नाष्टा	इडली, मेंदू वडा, सांबर, पुरी सब्जी, ब्रेड बटर, जाम, चटणी (मूंगफली) /चाय/काफी/दूध	
10.06.2025	8.00-09.00 प्रातः नाष्टा	पोहा, जिलेबी, वडा पाव, (चटणी)ब्रेड, बटर, जाम, चाय/काफी/दूध	
11.06.2025	8.00-09.00 प्रातः नाष्टा	उपमा, मिसळ पाव, ब्रेड बटर, जाम/ दही चाय/काफी/दूध	
	01.00 मध्याह्न भोजन	दाल, चावल, रोटी, सब्जी, आचार, सलाद, पापाड, दही छांछ, पायस	
एकदिन का कूल खर्च			

23.05.25

23/5/25

23/5/25

अधिकृत हस्ताक्षरकर्ता

Annex II

दि. 23/05/2025

FINANCIAL BID

स्थान **यशवंतराव चह्वाण महाराष्ट्र मुक्तविद्यापीठ** ज्ञानगंगोत्री, गोवर्धन, गंगापूर डॅम समीप नासिक 422222		
संख्या 150		
08.06.2025		
समय	**पदार्थ**	**कीमत**
8.00-09.00 प्रातः नाष्टा	इडली, मेदू वडा, सांबर, मसाला डोसा, ब्रेड, बटर, जाम / चाय/काफी/(विथ शुगर, विदाउट शुगर)/ दूध कार्नफ्लेक्स/ फ्रूट ज्यूस/ फ्रूटस्	
01.00-02.30 मध्याह्न भोजन	भिंडीफ्राय, पालकपनीर, दालफ्राय, स्टीम चावल, पुलाव, तवा रोटी, रसम्, सांबर, फ्रूट सलाड, पाईनापल शिरा (हलवा), छांछ, फ्रूटस्, आमरस, आचार पापड दही	
07.30-08.30 रात्री भोजन	दाल, जिरा चावल, तवा रोटी, कोथंबिर वडी, मिक्स् सब्जी, फ्रूट्स, आमरस, आचार, पापड, दही, केशर खीर	
09.06.2025		
8.00-09.00 प्रातः नाष्टा	पोहा, जिलेबी / मसाला डोसा सांबर / नारियल चटणी, दालवडा, ब्रेड, बटर, जाम, चाय/काफी/(विथ शुगर, विदाउट शुगर)/ दूध कार्नफ्लेक्स/ फ्रूट ज्यूस/ फ्रूटस्	
10.06.2025		
8.00-09.00 प्रातः नाष्टा	उपमा/मिसळ पाव/ ढोकला, चटणी, मसाला डोसा /ब्रेड, बटर, जाम, चाय/काफी/(विथ शुगर, विदाउट शुगर)/ दूध कार्नफ्लेक्स/ फ्रूट ज्यूस/ फ्रूटस्	
11.06.2025		
8.00-09.00 प्रातः नाष्टा	छोले, भटुरे/ इडली, वडा, सांबर, मसाला डोसा / चाय/काफी/(विथ शुगर, विदाउट शुगर)/ दूध कार्नफ्लेक्स/ फ्रूट ज्यूस/ फ्रूटस्	
एकदिन का कूल खर्च		

23.5.25 23/5/25 23/5/25 अधिकृत हस्ताक्षरकर्ता

23/5/25

Annex III

दि. 23/05/2025

FINANCIAL BID

स्थान गोखले एज्युकेशन सोसाइटी कैम्पस् **गुरुदक्षिणा हॉल** विद्यानगर, कॉलेज रोड, कृषि नगर नासिक 422005		
संख्या 500		
09.06.2025		
समय	**पदार्थ**	**कीमत**
11.00 प्रातः	चाय/काफी/(विथ शुगर, विदाउट शुगर)/कूकिज्	
01.00-02.30 मध्याह्न भोजन	पनीरमसाला, भिंडी फ्राय, दाल, स्टीम चावल, तवा रोटी, कोशिंबिर, पुरी, फ्रूटस्*, सालाड, गुलाब जामून, चमचम, छांछ, दही, आचार, पापड, रायता, (आयस्क्रीम वेनीला बटरस्काच)	
03.00 मध्याह्न	चाय/काफी/(विथ शुगर, विदाउट शुगर)/ कूकिज्	
05.00 अपराह्न	चाय/काफी/(विथ शुगर, विदाउट शुगर)/ कूकिज्, स्नैक्स (व्हेज सैंडविच्)	
07.30-08.30 रात्री भोजन	फ्राईडराईस, दाल, चावल, पालकपनीर, तवारोटी, भाकरी, बैंगन भरता, सूप, रस्सापातवडी, कढी, मूंगदाळ हलवा, सेवई खीर	
10.06.2025		
11.00 प्रातः	चाय/काफी/(विथ शुगर, विदाउट शुगर)/ कूकिज्	
01.00-02.30 मध्याह्न भोजन	व्हेजिटेबल कढई, पनीरराजवडी, पुरनपोळी, दालफ्राय, तवारोटी, स्टीमचावल, सांबर, रसम्, कोशिंबिर, फ्रूट, सलाड, छांछ, दही, आचार, पापड, आमरस, पकोडा मिक्स व्हेज (आयस्क्रीम वेनीला बटरस्काच)	
03.00 मध्याह्न	चाय/काफी/(विथ शुगर, विदाउट शुगर)/ कूकिज्	
05.00 अपराह्न	चाय/काफी/(विथ शुगर, विदाउट शुगर)/ कूकिज्, स्नैक्स कटलेट, मूंगदाल वडा	
07.30-08.30 रात्री भोजन	बिर्यानी, दाल, चावल, रोटी, छोले पिंडी, चवळी सब्जी, फ्रूट, सलाड, छांछ, ड्राय गुलाब जामून	
एकदिन का कूल खर्च		

*फ्रूटस् - पपिता, तरबूज, केला

अधिकृत हस्ताक्षरकर्ता

23/05/25 20/5/25 23/5/25 20/5/25